



Position: Director of Finance

Organization: The Great Commission Foundation

Location: St. Catharines, Ontario or Abbotsford, British Columbia

Salary Range: \$100,000 - \$120,000 (Based on experience)

Organizational Profile:

The Great Commission Foundation is a Christ-centered organization committed to fulfilling the Great Commission by supporting ministries and initiatives that spread the gospel of Jesus Christ globally. Our team is comprised of skilled administrative and accounting personnel dedicated to using their talents and expertise to enable ministry minded people to follow God's calling to fulfill the Great Commission.

Our ministry consists of a team of skilled professionals that possess pastoral, administrative and accounting skills and use these talents to serve other ministries in an effort to fulfill the Great Commission of Jesus Christ. The Great Commission Foundation is registered with the Canada Revenue Agency to do charitable work.

Our organization works exclusively with Christians and Christian ministries who serve our organization as agents by fulfilling front-line ministry work. As agents for our organization, they engage in outreach activities and provide on-site personnel either on the mission field or in the area where they are ministering, while our organization provides behind-the-scenes support. By doing so, we serve our agents, who are in-turn, are able to focus on their God given mandate. Our behind-the-scenes support includes providing administrative, accounting, compliance and donations management expertise.

Job Summary:

We are seeking a seasoned and dedicated individual to join our team as the Director of Finance, reporting to the President and CEO. The successful candidate will play a vital role in stewarding the financial resources of The Great Commission Foundation, ensuring compliance with biblical principles, financial regulations, and contributing to the organization's overall financial health. The Director of Finance will also provide spiritual guidance for both the accounting and donations management teams. This role involves the integration of faith and finance to support our organization's objectives. The position will provide oversight for the Canadian accounting and donation teams and will work with other members of the management team to ensure financial accountability and procedural compliance.

Benefits:

- Offices located in the beautiful Regions of Niagara, ON and Abbotsford, BC
- Generous vacation, personal, and sick time
- Maternity top up benefits
- Company paid medical benefits including extended health care, dental, vision, and STD
- Employee Assistance Program
- Free Parking

Responsibilities:

1. Financial Stewardship:

- Developing and implementing financial policies and procedures aligned with biblical principles and the organization's mission.
- Overseeing the preparation of financial statements, budgets, and forecasts, ensuring they reflect the values of integrity and accountability.

2. Compliance and Ethical Financial Practices:

- Ensuring compliance with applicable accounting standards, legal requirements, and ethical financial practices rooted in Christian principles.
- Working closely with auditors and regulatory bodies to uphold transparency and integrity in financial reporting.

3. Growth Oriented Development:

- Collaborating with members of the management team to develop and improve processes to allow for sustained growth.
- Ability to prayerfully discern new strategies to position the organization with regards to the financial management.
- Ability to analyze and implement efficiencies both financially, transactionally and with regards to employee and client well-being.
- Preparing annual budgets and long-term financial plans that accord with our mission and values.

4. Leadership in a Faith-driven Environment:

- Leading, developing and discipling a finance team, to appreciate work as a ministry, rooted in Biblical principles.
- Encouraging spiritual growth and unity within the team.
- Effectively directing the finance and donations departments with the ability to lead a unified team and to encourage, develop and manage all members of the department.

5. Supporting the President and CEO:

- Working with and supporting the President and CEO.
- Provide leadership for special projects as requested.

Qualifications:

- A strong relationship with Jesus Christ.
- A love to see ministry thrive and flourish globally.
- A strong devotional life with a strong appreciation for ministry in the workplace.
- CPA, or Bachelor's degree in Finance, Accounting, or a related field.
- Proven experience in financial management, preferably within a Christian nonprofit organization.
- Knowledge of fund accounting principles and experience with accounting software.
- Strong analytical and problem-solving skills with a commitment to ethical financial practices.
- Excellent computer skills including the use of task management applications and MS Office products.



- Experience with implementing new software solutions is preferred.
- Excellent communication and interpersonal skills, with the ability to embody and share Christian values.
- Commitment to the Christian faith and alignment with the mission and values of The Great Commission Foundation.

Compliance

This position required the signing of a Code of Conduct and Statement of Faith, indicating your acceptance of and agreement with our Christian values.

How to Apply:

Interested candidates are invited to submit a resume, cover letter, and references to hr@gcfcanda.com. Please include "Director of Finance Application - [Your Name]" in the subject line. The application deadline is April 1, 2024.

The Great Commission Foundation is an equal opportunity employer, and we welcome applicants from diverse backgrounds who share our commitment to Christian values. We thank all applicants for their interest; however, only those selected for an interview will be contacted.